

LLWYNCRWN PRIMARY SCHOOL



FORWARD TOGETHER

YMLAEN GYDA'N GILYDD

HEADTEACHERS WELCOME



With this prospectus, we welcome you and your child to Llwyncrwn, which is the original Primary School in Beddau. The information in the booklet is intended to give you an understanding of how the school is organised. It should be a guide to the next seven years of your family's relationship with us.

The school makes every effort to keep parents informed of events during the school year, and of the progress of children. This we achieve through Newsletters, Email, Open Evenings, Parental Consultations, School App Messages and Facebook. We have a school web-site, which has current information regularly added and important dates.

At Llwyncrwn Primary School we pride ourselves on holding a vision for all our pupils that ensures they achieve the very best education.

Our vision at Llwyncrwn Primary School is:

To be a successful, child-centered school at the heart of our community. We aim to be a school where pupils, staff, governors, parents and carers work actively together, to ensure a rich, inspiring and engaging education; enabling every child to become a life-long learner, aspiring to high standards of achievement in all aspects of their life".

Our vision for education at Llwyncrwn Primary School is based on 4 purposes which we want all of our pupils to develop during their time with us.

At Llwyncrwn Primary we want our pupils to be:

- Ambitious, capable learners
- Enterprising, creative contributors
- Ethical, informed citizens
- Healthy, confident individuals

Values

Alongside our vision, we hold a set of values that we aim to develop within our pupils and staff. Not only do we want to develop our pupils academically, but believe our role as a school is to also promote our pupils as good citizens in their community; with high levels of well-being and self-esteem too.

At Llwynocrwn we are:

- Friendly
- Kind
- Hard-working
- Creative
- Polite
- Honest
- Forgiving
- Determined
- Thoughtful
- Respectful
- Imaginative
- Caring

It is important that young children understand that everyone who looks after their well-being, be it at home or at school, has the same aim, that is, their good education in a safe and happy environment. I am sure you will support us in the work that we do with your child.

Yours sincerely,

C.Charles

Mrs C Charles

Headteacher



SCHOOL DETAILS



School Address

Llwyncrwn Primary

Llwyncrwn Road

Beddau

Pontypridd

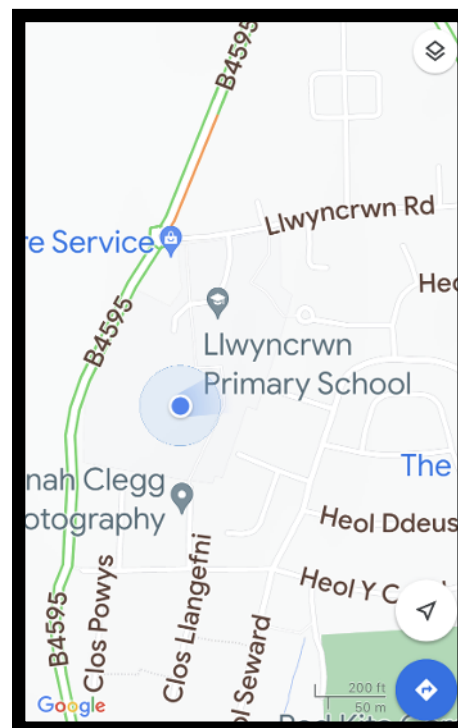
Rhondda Cynon Taff

CF38 2BE

Telephone: 01443 203557

Email: admin@llwyncrwnprimary.rctcbc.cymru

Website: www.llwyncrwnprimary.co.uk



Term	From	To
Autumn 2025	Monday, September 1	Friday, October 24 2025
Half Term	Monday, October 27 2025	Friday, October 31 2025
Autumn 2025	Monday, November 3 2025	Friday, December 19 2025
Christmas Holidays	Monday, December 22	Friday, January 2 2026
Spring 2026	Monday, January 5 2026	Friday, February 13 2026
Half Term	Monday, February 16 2026	Friday, February 20 2026
Spring 2026	Monday, February 23 2026	Friday, March 27 2026
Easter Holidays	Monday, March 30 2026	Friday, April 10 2026
Summer 2026	Monday, April 13 2026	Friday, May 22 2026
Half Term	Monday, May 25 2026	Friday, May 29 2026
Summer 2026	Monday, June 1 2026	Monday, July 20 2026

THE LLWYNGRWN TEAM

Staff	Role
Mrs C.Charles	Headteacher
Mrs N. James	Deputy Headteacher
Miss R. Hughes	Teacher (SLT)
Mrs C. Powell	Teacher (SLT)
Miss K. Davies	Teacher (SLT)
Mrs W. May	Teacher
Mr J. Morgan	Teacher
Mr S. Brown	Teacher
Mr L. Malkin	Teacher
Mrs S. Swain	Teacher (LSC)
Mrs B. Heaven	Teacher (LSC)
Mrs N. Arnold	Teacher (LSC)
Mrs D. Stephens	Teacher
Mrs M. Akers	Nursery Lead (HILTA)

Mrs S. Matthews	School Clerk
Mrs H. Barnes	School Clerk
Mr A. Furber	Site Manager

Staff	Role
Mrs L. Hunt	FEO
Miss C. Akers	HILTA
Mrs N. Rees	HILTA
Mrs T. Wood	Teaching Assistant
Mrs D. Cox	Teaching Assistant
Mrs E. Rogers	Teaching Assistant
Mrs A. Riley	Teaching Assistant
Mrs J. Gurner	Teaching Assistant
Mrs F. Michel	Teaching Assistant
Mrs A. John	Teaching Assistant
Mrs S. Challinor	Teaching Assistant
Mrs R. Lloyd	Teaching Assistant
Mrs D. Williams	Teaching Assistant
Ms S. Wakefield	Teaching Assistant
Mrs V. Georgiou	Teaching Assistant
Mrs Z. Hamonda	Teaching Assistant

GOVERNING BODY



Category of Governor

Name

LEA

Mr. L Jones
Mrs. S Mahoney

Community Governor

Mrs. R Price (Chair)
Mrs. L Shearer
Mrs. C Dando
Mrs. A Ellis

Parent

Mrs. R Hibbert
Mr. S Newman
Mrs. L Pitt
Miss. H Wren

Minor Authority

Cllr. M Davies

Teacher

Mrs. W May
Mrs. N James

Staff

Mrs. L Hunt

Headteacher

Mrs. C Charles

INFORMATION ABOUT LLWYNCRWYN



Llwynocrwn Primary School is comprised of two buildings, Hwb 1 and Hwb 2. It also has three Specialist classes, one Class for the Deaf and two for children with Speech & Language difficulties. These Specialist classes take children from areas outside Beddau, which means that taxis need access to the school.

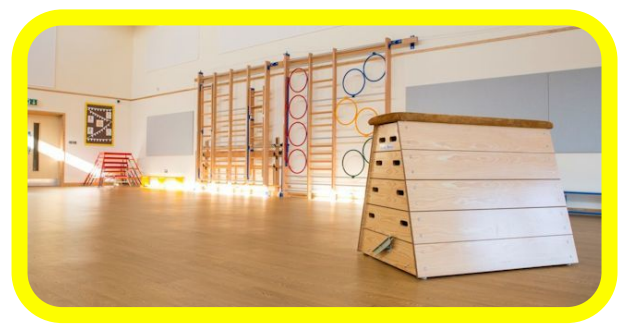
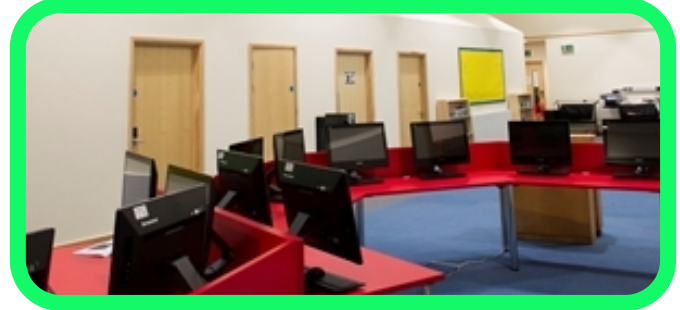
The school began its existence as two separate Infant and Junior schools in 1968, when the children transferred from the old building on the Castellau site.

With the building of an Infant school at Gwaunmeisgyn, came the combining of Delfryn Infants and Llwynocrwn Juniors, to become Llwynocrwn Primary. In the 1970's the Nursery building was added to complete our provision for the education of children from Beddau and the surrounding area.

Unfortunately, we lost the original Infant Building in a fire on the night of October 27th 1997. At the end of 1999, the beautiful Foundation Phase building, we now call Hwb 1 was opened, and the Nursery had been re-roofed and refurbished. The building of Hwb 2 was completed in a 21st Century school building.



Hwb 2 is a contemporary building (built November 2015), with all the benefits that a 21st Century school can offer. We are fortunate to have many play areas, with extensive grassed areas, which can be used during fine weather. Several years ago we were awarded a Lottery Grant and this money has been spent on developing our outdoor areas and more recently grant funding has been used to develop our outdoor provision including Calon Y Coed . A pond has been installed, trees, shrubs and wild flowers have been planted, the grass is not cut, and children are encouraged to keep to the paths, to allow the plants to grow.



Body text

We are supported by the Friends of Llwynyrwn, a group of parents who meet several times a year to organise Discos, Christmas Fairs and a variety of other activities, raising money for the school. They add so much to the life of the school and have become an invaluable asset. They are always delighted to welcome new recruits to their group, so do come along.

ADMISSIONS



RCT council controls all admissions to schools. Llwynrwn Primary School can not give places to children but we can provide advice. Applications for a school place need to be made at various stages of a child's education - Pre-Nursery; Nursery; Reception and Secondary.

Applications for places in Nursery, Reception and Secondary School (Year 7) can be made online by visiting: <https://schooladmissions.rhondda-cynon-taff.gov.uk>

Children may be admitted to the Nursery Department from the term following their third birthday. From September 2023 we offer Nursery places on a full time basis (If parents want their children to stay all day)

Starting times are September, January and April.

Forexample:

- If a child has their third birthday between May and August, they can start school in September.
- If a child has their third birthday between September and December, they can start school at the beginning of the Spring term in January.
- If a child has their third birthday between January and April, they can start school at the beginning of the Summer term.

A visit to the nursery will be arranged prior to admission. We encourage all nursery children to stay for school dinners as lunchtimes are an important part of personal and social development. We hope that these arrangements will help your child settle quickly into this exciting new stage of their lives.

For children who arrive at our school at a later stage in their school life, we will endeavour to accommodate them in the correct class for their age. We will assign the child a 'buddy' to aid their successful integration in to school life, and will have a regular dialogue with the child and parents to smooth the transition process from their previous school to our own.



AIMS OF EDUCATION AT LLWYNCRWN



We believe that to get the best out of all our learners we have to offer rich and exciting experiences. We are committed to developing a curriculum which engages, enthuses and inspires our pupils and staff. We encourage teachers to have the freedom to teach in ways they feel will have the best outcomes for their learners. We have a strong emphasis on the acquisition and application of skills and knowledge through experiential and active learning.

All children contribute to their curriculum, ensuring that they have opportunities to influence their learning throughout each term. Each term starts with a launch day to reveal the new topic. This could be through school based activities, mystery trips and the use of visitors to ensure effective learner engagement from the first day of each term. Wherever possible we consider Cynefin, a Welsh word that means a place of multiple belongings, and promotes the use of the community that surrounds the learners.



CURRICULUM FOR WALES

► Curriculum for Wales organises learning around six areas of learning and experience. Each of the areas of learning and experience has been designed to support learners to realise the four purposes of the curriculum. They are intended to promote collaboration and cross-disciplinary school-level curriculum development and design.

► All teachers plan for the cross-curricular responsibilities of literacy, numeracy and digital competence to support almost all learning. These are essential for learners to be able to participate successfully and confidently in the modern world.

► For more information regarding the Curriculum for Wales please refer to the Key Information page of our website, under the sub-heading 'Curriculum For Wales'.

FOUR PURPOSES

► The Four Purposes are at the heart of our new curriculum. They will be the starting point for all decisions on the content and experiences developed as part of the curriculum.

► Our Learning Sheriff's gathered the ideas of children across the school to find out what the Four Purposes meant to our learners. Through pupil voice, it was decided that our school mascot, Dewi the Dragon would represent the Four Purposes. The Learning Sheriff's developed the Four Purposes in child friendly speak with children throughout our school aiming to 'Be like Dewi!'.

Ethical, informed citizens who:

- find, evaluate and use evidence in forming views engage with contemporary issues based upon their knowledge and values
- understand and exercise their human and democratic responsibilities and rights understand and consider the impact of their actions when making choices and acting
- are knowledgeable about their culture, community, society and the world, now and in the past
- respect the needs and rights of others, as a member of a diverse society
- show their commitment to the sustainability of the planet
- are ready to be citizens of Wales and the world

Enterprising, creative contributors who:

- connect and apply their knowledge and skills to create ideas and products
- think creatively to reframe and solve problems are questioning and enjoy solving problems identify and grasp opportunities
- take measured risks
- lead and play different roles in teams effectively and responsibly
- express ideas and emotions through different media
- give of their energy and skills so that other people will benefit
- are ready to play a full part in life and work

Dewi is Ethical and Informed



Dewi is aware of the needs of his community and the surroundings he lives in. He is a respectful and knowledgeable dragon who respects the rights, actions and cultures of all the creatures in the community.

Be like Dewi!

Dewi is Enterprising and Creative



Dewi enjoys thinking of creative ways to solve challenges. He is a great leader and team player and always gives all his energy and skills to helping his family and Llwynocrwn community.

Be like Dewi!

Ambitious, capable learners who:

- set themselves high standards and seek and enjoy challenge
- are building up a body of knowledge and have the skills to connect and apply that knowledge in different contexts
- are questioning and enjoy solving problems can communicate effectively in different forms and settings, using both Welsh and English
- can explain the ideas and concepts they are learning about
- can use number effectively in different contexts understand how to interpret data and apply mathematical concepts
- use digital technologies creatively to communicate, find and analyse information undertake research and evaluate critically what they find
- are ready to learn throughout their lives

Healthy, confident individuals who:

- have secure values and are establishing their spiritual and ethical beliefs
- are building their mental and emotional well-being by developing confidence, resilience and empathy apply knowledge about the impact of diet and exercise on physical and mental health in their daily lives
- know how to find the information and support to keep safe and well
- take part in physical activity
- take measured decisions about lifestyle and manage risk
- have the confidence to participate in performance
- form positive relationships based upon trust and mutual respect

Dewi is Ambitious and Capable



Ambitious and Capable Learners

Dewi enjoys a challenge and helps his family to solve problems. He uses his skills to try new things and develops innovative ideas.

Be like Dewi!

Dewi is Healthy and Confident



Healthy and Confident Individuals

Dewi is great at overcoming challenges. He is aware of the importance of diet and exercise for both his mental and emotional well-being.

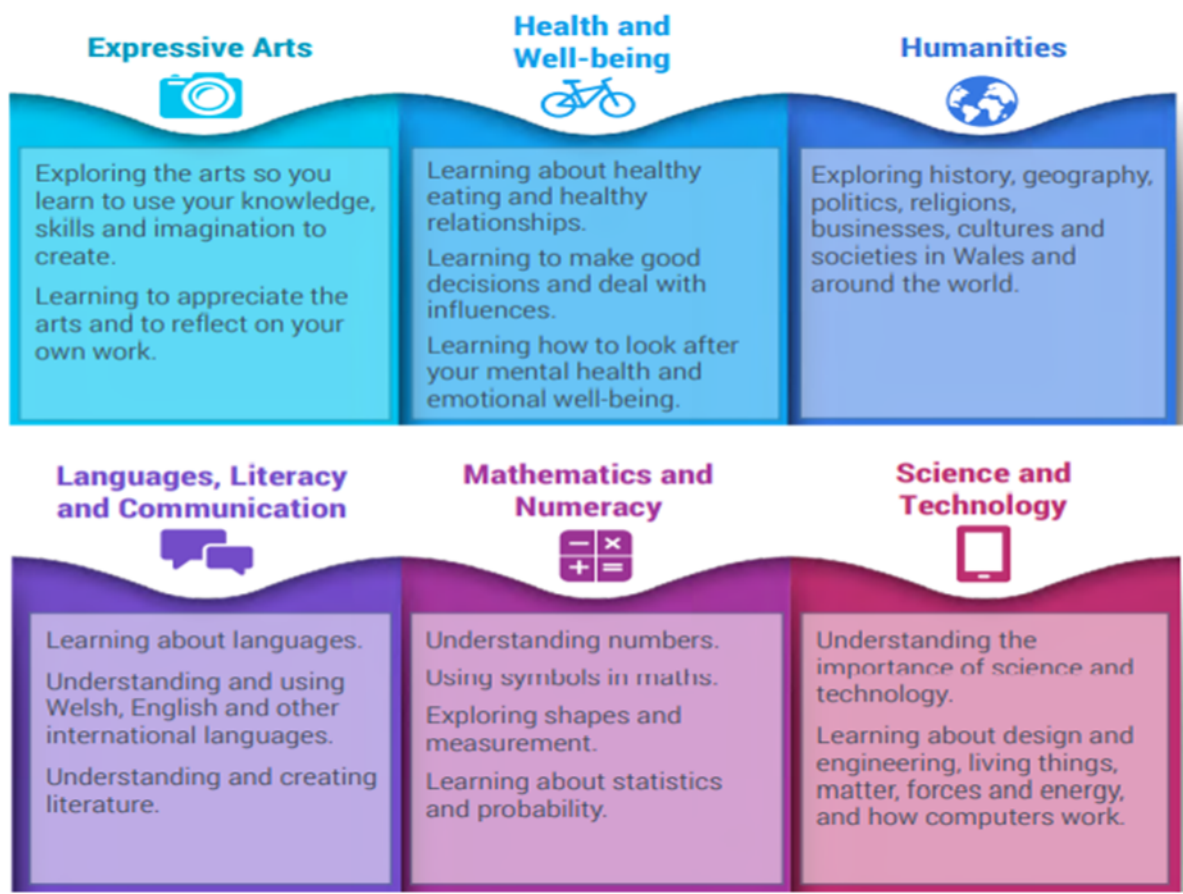
Be like Dewi!

SIX AREAS OF LEARNING AND EXPERIENCE (AOLE'S)

► The new curriculum is about helping our pupils connect their learning. As well as learning literacy, numeracy and digital skills, there will be six areas of learning and experience. Everything that children learn will connect to these areas.

► The curriculum we have developed will also cover:

- human rights and the United Nations Convention on the Rights of the Child
- diversity and respecting differences
- experiences and skills for careers and the workplace
- local, national and international aspects of all learning.
- Relationships and Sexuality Education



Language, Literacy and Communication:- achieve their potential within their literacy skills. Our learners will experience a sense of pride and achievement as they decode, blend and build words to read, discover different language strategies, and apply their skills independently through authentic contexts. Our learners will gain a deep understanding of the subject, explored through a range of concepts/contexts, which ensures they fully understand and engage with what they are learning, and develop as literate individuals, able to apply their skills in their everyday lives.

Mathematics and Numeracy:- achieve their potential with their mathematics and numeracy skills. Our learners will experience a sense of pride and achievement as they solve a problem, discover different solutions and strategies, and apply their skills independently through authentic contexts. Our learners will gain a deep understanding of the subject, explored through a range of concepts/contexts, which ensures they fully understand and engage with what they are learning, and develop as numerate individuals, able to apply their skills in their everyday lives.

Science and Technology:- Recognise their importance as a global citizen and take responsibility for their environment and wider world; developing their understanding of organic and inorganic science. They will apply experience, skills and knowledge to develop ideas independently. Authentic contexts will fuel their curiosity and provide opportunities to question, observe, challenge and create solutions to problems. As individuals, our learners will foster a respect for emerging technologies; relating it to their everyday lives. Through the various areas explored, learners will combine their skills and understanding to achieve their potential.

Humanities:- develop and extend their interest in Humanities, as active global citizens. Through authentic contexts, and from their own experiences, learners will develop and apply their skills in order to achieve their potential; beginning with an appreciation of their own identity before exploring their relationship with the locality, Wales and the Wider World. Through developing their independence, learners will embrace and celebrate individuality in order to promote a sense of belonging; enabling them to appreciate the diversity of the world experienced in their everyday lives.

Expressive Arts:- nurture their individuality to achieve their potential, showcasing their personalities and talents. They will appreciate the diversity that expressive arts provide and become creative individuals, inspired by a wide range of authentic, artistic experiences. Learners will have opportunities to engage with a wide range of creative platforms, appreciating how the arts contribute to their role as global citizens; and become confident, independent learners; applying their creative skills to other aspects of their everyday lives.

Health and Wellbeing:- become healthy, resilient and independent individuals, able to achieve their full potential. Learners will understand the physical and mental benefits of a healthy lifestyle, and engage in regular opportunities to promote their emotional and physical wellbeing. Learners will develop skills that allow them to be active members of society; taking an interest in their respective communities. Through various authentic experiences, learners will appreciate the importance of being a global citizen and will apply this to their everyday lives.

ASSESSMENT

Assessment means gathering information about your child and evaluating it. This is carried out in a number of different ways

All pupils across Wales from years 2-6 complete literacy and numeracy (procedural and reasoning) tests each year. The results of these are reported to parents.

Continuous assessments are carried out by the class teacher and learning support staff on a day to day basis, when she/he records interesting developments concerning your child's learning and progress. This enables the teacher to decide how to move forward and how to give both you and your child clear feedback about achievements. The assessments take many different forms such the marking of pupils' work, observations of pupils, the use of standardised tests and involving pupils in simple assessments of themselves and of their peers and the subsequent setting of their own targets. The school has a range of processes which encourage and involve children in their own learning.

Collectively, these procedures help teachers to identify the learning and teaching required to ensure a process of continuous development. Teacher assessments are carefully recorded and analysed.

Annual reports are sent home at the end of every school year and we welcome discussion with parents or carers.

Y CWRICWLWM CYMREIG

The Curriculum is taught predominantly through the medium of English. Welsh is taught as a second language, and Welsh conversational skills are developed through incidental use of Welsh throughout the school day as well as planned activities e.g. Helpwr Heddiw. Increasingly, the children will be taught bi-lingually, with teachers using both English and Welsh during the school day.

The Curriculum Cymreig features strongly in our planning and we seek to develop a strong sense of Welsh identity and knowledge of our country and its heritage. During March each year, we have a special week long programme of activities to coincide with St. David's Day. Children participate in a whole school Eisteddfod enter competitions, sing Welsh songs and enjoy Welsh folklore. Currently as a school, we have achieved the Gold Award.



RELATIONSHIPS AND SEXUALITY EDUCATION

Relationships and Sexuality Education at Llwynocrwn Primary, plays a vital role in enhancing learners' well-being and safety. RSE aims to gradually empower learners to build the knowledge, skills and ethical values for understanding how relationships, sex, gender and sexuality shape their own and other people's lives. We seek to support learners' rights to enjoy equitable, safe, healthy and fulfilling relationships throughout their lives. This includes the ability to recognise, understand and speak out about discrimination and violence and know how and where to seek support, advice and factual information on a range of RSE issues. Our RSE includes the following areas:

- Rights and Equity;
- Relationships;
- Sex, Gender and Sexuality;
- Bodies and Body Image;
- Sexual Health and Well-being;
- Violence, Safety and Support .

RSE Learning is rights and gender-equity based, empowering, relevant and developmentally appropriate, co-produced, creative, holistic, inclusive, protective and preventative.

ATTENDANCE AT SCHOOL

There will be occasions when your child will be unable to attend school due to ill health, hospital appointments or family circumstances. On such occasions, please inform the school, either by telephone, or in writing, of the reason for your child's absence as early as possible on day 1.

An absence is "authorised" when a reason is given, if no explanation has been received, then, we have to record the reason as "unauthorised".

If a child returns to school without an explanation of their absence, then you may receive a form asking for an explanation of the absence. It will assist our record-keeping, if you would fill in the form and return it to school.

As you will appreciate, it is imperative that both school and home know the whereabouts of a child during the day.



THE SCHOOL DAY

Department	Start Time	End of Day
Nursery	9.10 a.m	3.10 p.m
Infants	9.00 a.m	3.15 p.m
Junior	08.55 a.m	3.30 p.m

Travelling To School



Our school holds two Eco Flags. Please make every effort possible to walk to school rather than travelling by car. This will have obvious health benefits for you and your child, whilst helping the environment. If it is necessary to drive, I respectfully draw your attention to the need to leave your car outside the school premises, for the safety of all children in the school.

Similarly, the car-park at the front of school is restricted to taxis and disabled parking. This is necessary to ensure the safety of the children. The taxis have been provided with access to the school car park. They provide transport for pupils who live outside the Beddau area.

We have a barrier with a security code in place that restricts access to unauthorized vehicles.

We ask all visitors to report to reception on arrival to the school.

I would remind everyone that several of our pupils have hearing difficulties, which compound the traffic hazards for them.

As children often have to move around the building to another during the school day, it is imperative that they can do so in complete safety.

Similarly, it is very important that the zig-zag lines on the road outside the school are kept free of parked cars.

I am sure that we can rely on your co-operation in these matters.



A free Breakfast Club operates for all pupils with first admission at 8.10am and last admission at 8.30am. at Hall 2 door. Supervisors will register each child and they then have the opportunity to eat breakfast and play table games or draw until 8.50am. Older children will then be sent out to the yard and younger children will be taken to their classes. You must apply online for a place- www.rctcbc.gov.uk/breakfastclub Please contact cateringservices@rctcbc.gov.uk if you have any queries.

Assemblies are planned and considered to celebrate national events and days. Our assemblies encourage self-awareness, care and understanding of others and of the world in general. We invite guest speakers into our assemblies to further enrich the children's experiences.



Clwb Y Ddraig at Llwynocrwn is an after school child care facility. The club has a large hall for children to access play opportunities and also have access to a large outdoor space where lots of exploring can take place. Clwb Y Ddraig is registered with Care Inspectorate Wales to provide care for a maximum of 48 children between the ages of 3 and 11 years.

For more information regarding places and cost please contact.

<https://www.clwbyddraig.com/llwynocrwn>



School Dinners are prepared and cooked on the premises – menus are set by the Local Authority's Catering Service Department. They are available on request from the School Clerk.

Universal Primary Free School Meals

Universal Primary Free School Meals are now available for every pupil. Alternatively Children can bring a packed lunch in a clearly marked container. Drinks should be brought in unbreakable screw top containers. Cans or glass containers are not permitted for reasons of health and safety. All children are under the supervision of our School staff and pupils are expected to co- operate fully with them. Children are able to bring their own fruit snacks into school to eat at breaktime.

Please remember we are a Healthy Eating School.

School Uniform



As a school we believe that by wearing school uniform it gives the children a sense of belonging, it looks smart and wears well. Whilst uniform is not compulsory, we would be grateful for your co-operation in dressing your child in our school colours. Uniform consists of:

- Red jumper/cardigan- These can be purchased from the school office
- White shirt/blouse/polo shirt
- Grey/black trousers/grey/black skirt
- Red and white summer dress
- Suitable school footwear should be worn.

For P.E. and Games, children should wear:

- White t-shirt or top
 - Black or white shorts
- Suitable footwear for indoor/outdoor use. It is very helpful if each item of clothing is clearly marked with the child's name. Please discourage the wearing of jewellery to school, as this causes so many problems.

Authentic Experiences



Authentic, real life experiences hold a significant place in our Curriculum as we know that our pupils need to experience a wider world in order to raise aspirations, knowledge and understanding. Each year group has planned visits that introduce the pupils to places in their local community, in Wales and beyond. Experiences are also sought by inviting visitors into the School to introduce thoughts, ideas and beliefs to our pupils so that they can taste the new knowledge and integrate it into their own beliefs and identities.





As a school we aim to give our pupils as many opportunities as possible to be involved in a wide variety of different sports and physical activities, both indoors and outdoors. Sporting activities, both curriculum based and extra-curricular will change depending on the time of the year.

All KS2 pupils attend a swimming lesson once a week for a term. This is organised by the LEA parents/carers will be informed in advance to ensure that appropriate kit is brought in.

The school participates in relevant sporting events and tournaments, competing with other schools in the Cluster, LA or further afield.

All pupils take part in our Annual Sports Day



A range of After School/Lunchtime Clubs take place throughout the year – including Sports Clubs, Rugby, Netball, Football, Athletics, Gardenig, Choir etc.

TRANSITION

On one day during the Summer Term, arrangements are made for all the classes to move on, so that the children spend time with their new teachers of the next year.

Children from Year 2, visit KS2 on Friday morning assemblies throughout the second half of the Summer Term.

Transition from Llwynyrwn to Bryncelynnog is a very important time for the entire family. Year 6 pupils regularly visit the comprehensive school throughout the year for lessons and other activities. Members of staff and the headteachers of local primary schools are constantly liaising with colleagues at the comprehensive school, to ensure a smooth transition of pupils.

Students from the comprehensive school regularly visit our school for work experience, and to assist with projects.

HOME-SCHOOL PARTNERSHIP

There can be no doubt that a child's education is the joint responsibility of parents and school. A child needs to understand that the school and home require a sensible attitude to work and a good standard of behaviour.

As a staff, we endeavour to keep parents informed of the child's progress through the customary Open Evenings. We are happy to arrange to speak with parents when there is cause for concern.

Children are often given tasks to carry out at home, eg Flash cards, spelling lists, finding out, a practical activity; it is important that children develop the right attitude to such tasks. They are not something, which the child may choose to do or not to do; if the task is set, then, it has some educational purpose, and not attempting to complete it, puts the child at a disadvantage.

Parents should guard against making the task into a punishment or a chore, it should be a pleasurable experience for the parent and child.



FAMILY LIAISON AND ELSA

Mrs Hunt is the school's Family Liaison Officer and ELSA.

Her role is to offer support to parents, children and families to help with any issues that may arise in relation to supporting your children, both at home and in school. She works to encourage parental involvement within school, signpost to agencies (where appropriate) and support children with their wellbeing in school.

Mrs Hunt works impartially and confidentially in a non-judgemental manner, providing an understanding 'listening ear' if you ever need advice or support.

AT THE HEART OF THE COMMUNITY

We believe that our school is at the heart of the community, we have set up a School Community Room, providing support, safety and company for our families and our community. A safe haven for all.

The aim of the community room is to offer support and a safe place for the parents/carers of the school and our community.

We offer courses to our parents/carers as well as our wider community. It is a place for people to drop in for support or to be signposted to the correct agency or service. An example of some of the course we have held;

- Lego Therapy
- Slow Cooker
- Making sense of Cost of Living
- Exploring Activities for Pre-school children.
- Supporting Children through play and games
- Food Hygiene Levels 1&2
- I.T

We also collaborate with Beddau Food Hwb where food parcels will be delivered to the community room and family or community members can collect from a safe, non-judgemental environment.



PUPILS WITH ADDITIONAL LEARNING NEEDS

Llwyncrwn Primary School is an inclusive, nurturing school which caters for children with all abilities and styles of learning. Every child – regardless of race, religion, age, gender or disability has access to a broad, balanced and relevant curriculum at a level appropriate to their individual needs.

The current Code of Practice for Wales states:-

“Children have additional learning needs if they have a learning difficulty which calls for special educational provision to be made for them.”

Children have a learning difficulty if they:-

- Have a significantly greater difficulty in learning than the majority of children of the same age, or
- Have a disability which prevents or hinders them from making use of educational facilities of a kind generally provided for children of the same age in schools within the area of the Local Education Authority.

The aims and objectives of the school's ALN policy are:

- to create an environment that meets the special educational needs of each child;
- to ensure that the special educational needs of children are identified, assessed and provided for;
- to make clear the expectations of all partners in the process;
- to identify the roles and responsibilities of staff in providing for children's special educational needs;
- to enable all children to have full access to all elements of the school curriculum;
- to ensure that parents are able to play their part in supporting their child's education;
- to ensure that our children have a voice in this process.

LEARNING SUPPORT CLASS

Within the school we have pupils who attend our specialist classes (2 Speech and Language Classes and 1 Hearing Impaired Class). These classes are known as Learning Support Classes (LSC).

Integration

Pupils who attend the LSCs integrate into the life of the school and may hold responsibilities, represent the school in sport, music and drama activities alongside the mainstream children.

Integration procedures for pupils attending the special classes are initiated by the pupils' own teachers who liaise with the mainstream staff and agree a time table provision. The Head teacher will be informed of these arrangements. When appropriate reverse integration will take place between the LSCs and some of the mainstream pupils.

A full copy of the school's ALN Policy can be found on the school website, or from the office on request.

HEALTH AND SAFETY

The school operates a Health & Safety Policy in line with the recommendations of the LEA. We subscribe to the Risk Assessments, which are carried out regularly. We attempt to eliminate any hazards, which might be evident in the buildings and the grounds. However, we rely on parents and children to keep us informed of any potentially dangerous situation, which they may observe.

At Llwynocrwn, we are very aware of our responsibilities to pupils with disabilities, the school will attempt to provide for their daily needs within the physical restraints of the buildings. The new buildings have wide doorways and appropriate toilet facilities.

The pedestrian gates are locked between 9.15 a.m. and 3 p.m. each day.

The Health & Safety Policies are available for inspection at the school.

SECURITY

The main door is kept locked at all times and can only be entered via a buzzer system. CCTV cameras are placed around the school including the main entrance in order that visitors can be seen clearly from the office before entry. An Electronic Visitors Sign System is in operation in the main foyer. Each entrance in to the school building can only be accessed via a door fob.

On the Admissions Consent Forms parents/carers are asked to give names or codes of the people who may pick up their child.

The school has an intruder alarm system and security lighting. The staff car park is limited to staff cars and emergency vehicles.

HEALTH

If your child has any medical problems e.g., hearing/speech difficulties or conditions such as asthma or epilepsy, it is important you tell us. From time to time your child may be called for routine medical examinations—hearing tests, eye tests, height & weight, teeth etc. by the school nurses / dental team of Cwm Taf Health Board. You will receive prior notice of these, along with consent forms. The school works very closely with the school nurse / health visitor, who are always prepared to discuss any health issues in confidence.

We can give medication but parents/carers will need to sign consent forms stating the amount/ time needed to be given. School follows WG guidelines—further details available in the Healthcare policy, found on the School Website.

Medicines will be kept in a locked cupboard in the main office or in the fridge. School takes no responsibility if medication is not given during the school day.

CHILD PROTECTION

Llwyncrwn Primary School has as its priority, the protection and well being of all pupils in the school

In our school the Headteacher, Mrs Claire Charles, has overall responsibility for child protection matters and acts as a source of advice and support to other school staff. Additionally we have three other members of staff who are level three qualified in child protection who are at hand for advice and support - Mrs James, Mrs Swain and Mrs Hunt.

Our school has a nominated child protection governor, Mrs Ruth Price, who has to ensure that the school has a child protection policy, which is consistent with the All Wales Child Protection Procedures, that, all staff in the school must follow where there are concerns or suspicions of child abuse.

If we receive information about a child, which suggests that he/she has been abused/neglected or is at risk of being abused/neglected, we have a duty to refer these concerns to the Social Services Service, or to the Police, without delay. We have no discretion in this matter.

Our first concern, as a school, is your child's welfare, and where we have general concerns, these will be raised with you, and we would want to work with you to remedy the situation. However, there may be concerns, as listed above, where we talk to other agencies before we contact you. Should this be necessary, we would wish to reassure

ANTI-BULLYING

Llwyncrwn Primary does not accept bullying in any form. It is a fundamental aim that every child should feel safe, secure and happy in our school.

Our school has an anti-bullying policy – following LA guidelines. The policy is available on request and is on the school website. The policy should be read in conjunction with other school policies, including Behaviour, Equal Opportunities, Positive Handling and Physical Restraint. Any forms of bullying are dealt with immediately, with parents informed. Incidents of bullying may result in a school exclusion. Termly reports are sent to the LA.

BEHAVIOUR AND DISCIPLINE

We base our discipline on praise and reward for good work, good behaviour and consideration for others; at Infant stage, pupils are rewarded with a certificate presented in Friday morning's assembly; at KS 2 stage, this is supported by the system of awarding House Points.

As a staff, we aim for good relationships with children, presenting our own attitudes and standards as the acceptable pattern of behaviour.

We aim to develop in our children, a sense of self-discipline and acceptance of responsibility for their own actions and behaviour. They are expected to show respect for other people and their property, and to behave in a socially acceptable manner. Children should understand that it is right to tell the truth at all times, and to be polite in their manner of speech.

Staff are responsible for the conduct of the children in their class, and they endeavour to adopt a positive approach to discipline, giving praise and encouragement. This is reinforced by a system of reward for good behaviour, using stickers, certificates and House Points. Classes also operate a system of sanctions when a child chooses to disobey a rule.

However, serious misconduct is referred to senior members of staff, or ultimately to the Headteacher. If there is no improvement in behaviour and attitude, then, the help of the Behaviour Support Service may be sought. Ultimately, parents may be asked to keep the child at home for a period of time. Should the behaviour of a child at lunch-time be considered unacceptable, then parents may be required to make alternative arrangement for the child to take lunch.

It is hoped that with the co-operation of parents, we can help our children to become valuable and respected members of society.

PERSONAL DEVELOPMENT AND RELATIONSHIPS

This subject is treated with sensitivity at Llwynyrwn. Personal development and relationships are considered to be part of the child's personal, social and health education programme, and as such, is introduced as part of the thematic work carried out by the school. It involves discussions about caring, dealing with feelings, keeping safe and healthy, making decisions, family life and the care of the body. These topics are dealt with when they link naturally with planned work from other subject areas and the content is always carefully matched to the needs, age and maturity of the child. We work closely in conjunction with the NHS and School Nurse, who also delivers session regarding topics that sit under the topic of 'RSE'.

FREEDOM OF INFORMATION

One of the aims of the Freedom of Information Act 2000 is that all public authorities including maintained schools should be clear and proactive about the information they will make available to the public. Parents/carers have the right of access to information on their child on request to the Headteacher .

EQUAL OPPORTUNITIES

It is the duty of the Governing Body and Headteacher to promote equal opportunities and good relations. The school has an Equal Opportunities Plan, as well as an Accessibility Policy and Plan. As a school we stand against all forms of discrimination on grounds of ethnic origin, race, religion, gender or disability. We aim to promote justice, equality of opportunity and fair treatment for all, in order for each child and stakeholder to achieve the success and self-respect they deserve. We strive to eradicate any form of discrimination by developing an understanding and acceptance of other human beings and cultures.

COMPLAINTS PROCEDURE

The Governing Body has approved the document setting out the arrangements for the Local Authority in respect of the above. The complaints procedure is summarised as follows:

1. Informal complaint made to staff and/or Headteacher of the school.
2. If not satisfied by the response from the school a formal complaint can be made in writing to the Chair of the Governing Body, which will be shared with other Governors on the Complaints Sub-Committee.
3. If not satisfied with the outcome of the Governing Body a further formal complaint can be made in writing to the Director of Education for the LA through the Clerk of the Governing Body.
4. Formal complaint via the director of Education to the Count Members' panel.
5. If any parent/carers is still not content that the complaint has been dealt with properly, then he/she is entitled to appeal to the Minister of Education and Lifelong Learning.

The school has a Complaints Policy that is available to any parent/carers on request.